

Notice of Privacy Policy - Effective 06/23/2010

Introduction

ExpensAble.com respects your privacy. We have created this privacy policy (“Privacy Policy”) to demonstrate our firm commitment to online privacy. ExpensAble.com (“ExpensAble”) is owned and operated by ExpensAble, Inc. This Privacy Policy discloses the information gathering and dissemination practices for ExpensAble. This Privacy Policy applies to all information that you provide to ExpensAble and that ExpensAble maintains electronically. Additionally, this Privacy Policy applies to any personal information obtained from your use of the ExpensAble web site. This Privacy Policy does not apply to any information that you may provide to third parties; for example, other sites linked to the ExpensAble web site. You should contact such third parties directly to determine their respective privacy policies. As used herein, the terms “ExpensAble,” “we,” “our” and “its” when referring to ExpensAble.com are used only for convenience and are not intended to be an accurate description of ownership, operation or corporate/legal relationships.

What information does ExpensAble collect?

ExpensAble collects personally identifiable information (“PII”) such as:

- your name, your phone number and address (street and e-mail)
- username and password
- age, marital status and occupation
- job title, employment status and job history
- company size, revenue, type, and industry codes (SIC and NAIC)
- company name, phone number, physical address and URL
- email preferences
- purchase history
- affiliation purchases (lead outs by user)
- interest or hobbies

When we collect PII from you, it is because you voluntarily submit the information to us in order to participate in activities such as subscriptions, purchases, registrations, surveys, bulletin boards, blogs, request for products or services, or other means available on the ExpensAble web site.

We may also obtain PII from affiliates or third parties. We sometimes also collect PII from off-line methods such as post-cards, sponsored contest or emails. Regardless of how the PII is obtained its use shall be governed by the then current ExpensAble Privacy Policy.

Additionally, ExpensAble collects the following Non-Personally Identifiable Information:

- ***IP Address.***
IP addresses are numbers that are automatically assigned to your computer, and, if associated with other individually identifiable information, could be considered personal information. We use your IP address to help diagnose problems with our server and to administer and improve the ExpensAble web site. Your IP address is also used to help

identify you and to gather broad demographic information, some of which we aggregate and then share with our strategic alliances or potential strategic alliances companies. We also use your IP address to keep track of the information you have seen on our site.

- ***Site Access.***

We may also collect the name of the domain from which you access the Internet (e.g., aol.com); the date and time you access the ExpensAble web site; and the Internet address of any web site from which you link directly to the ExpensAble web site; as well as collecting and storing other information in a user's log file. A user's log file tells ExpensAble where a user comes from when entering the ExpensAble web site; which part of the ExpensAble web site the user visits as well as where the user goes when leaving the ExpensAble web site; and how much time the user spends in the ExpensAble web site.

- ***Use of Cookies.***

Cookies are a standard technology used by commercial web services to store small pieces of information on your hard drive by sending a small string of text to your browser. They make your use of the ExpensAble web site more pleasing and efficient by "personalizing" your user interface, for example, or identifying which parts of a site you have previously visited. They also enable us to pre-populate, or automatically fill out, forms and schedules. They enable us to tailor the information you receive and to assist third party organizations with whom we have strategic alliances by identifying you as an ExpensAble web site user. Most web browsers automatically accept cookies, unless you have configured yours not to accept them. ExpensAble does not use cookies to collect individually identifiable information or to collect non-individually identifiable information by using a cookie that is combined with a personal identifier.

What is this information used for?

Among other things, we use this information to provide you with the services available on ExpensAble and to create or enhance our relationship with you.

We also use your information for other things which may include, but are not limited to, the following:

- ***Emails***

ExpensAble uses your PII to communicate with you in the course of your relationship. ExpensAble will send emails from time to time regarding services offered or industry related news or information

- ***Special Offers.***

We may also contact you to tell you about products and services provided by ExpensAble strategic alliances and other third-party organizations. **If you do not wish to receive e-mail communications from ExpensAble regarding strategic alliance offers or other third-party products and services, you may opt out of receiving such communications by following the procedure set forth in such e-mail. E-mail communications from third parties should have their own procedures for opting out. Opting out of third party communications will not affect communications sent directly by ExpensAble.**

- ***Pre-populated Forms***

Some information will be used to pre-populate forms for use on the ExpensAble web site or when submitting information to third parties.

- ***Targeted Online Displays (Banners)***

Based on your preferences and PII, ExpensAble may offer select banners or ads which may be of interest to you or your company.

With whom is this information shared?

ExpensAble shares personal information only as described below:

- ***Affiliated Companies and Third-Party Contractors.***

We may share your information among related companies of ExpensAble. In addition, we may from time to time transfer our database of PII to third-party contractors who analyze such information on behalf of ExpensAble for the purpose of, among other things, targeting e-mails to users regarding strategic alliance offers, or who mail marketing materials to users regarding strategic alliance offers. Additionally, we may from time to time transfer certain PII such as credit card and billing information to a third-party contractor who provides payment processing services on behalf of ExpensAble. Such third-party contractors are contractually bound to hold all such information in confidence and do not share such information with any parties other than ExpensAble.

- ***Compliance with Law and Protection of ExpensAble and Others.***

ExpensAble will also provide PII to third parties if compelled to do so by an appropriately empowered governmental or legal authority, or, as necessary, to protect ExpensAble's rights or the rights of third parties.

- ***Strategic Alliances.***

ExpensAble has entered into marketing agreements, strategic alliances and other relationships with third-party organizations that may offer or provide products and services to you, sometimes under discounted or preferential terms. We sometimes agree to give these third parties (including potential parties to strategic alliances), PII about our users. If you initiate an inquiry with respect to a third party's product or service by clicking on the icon or link relating to such product or service on the ExpensAble web site, we may also furnish such third party with certain PII for the purpose of, among other things, pre-populating forms or facilitating the exchange of information between you and the third party.

- ***Business Transfers.***

As ExpensAble and its affiliated companies continue to develop its businesses, it may sell various aspects of its business. If ExpensAble sells a portion of its business it will transfer all PII associated with that business as part of such a sale. Also, in the unlikely event that ExpensAble or substantially all of its assets are acquired, the PII will be one of the transferred assets.

What access do you have to information you provide?

You have access to much of your PII through the ExpensAble web site, where you can view and update most of the PII we maintain.

Security measures

ExpensAble makes access to your PII subject to certain security measures, including technological controls such as "firewalls", in accordance with industry standards. When the use

of the ExpensAble web site involves the transmission of confidential information about you or ExpensAble, we use Secure Socket Layer (SSL) technology to establish a secure connection between your PC and our server. SSL allows the transmission of encrypted information from your PC to our server and back again and is the industry standard for Internet platform security. No data transmission over the Internet can be guaranteed to be 100% secure, so while ExpensAble strives to protect your PII, we cannot ensure or warrant the security of any information that you transmit to ExpensAble.

Disclaimer of responsibility for privacy policy and content at linked sites

The ExpensAble web site may provide you with links to other web sites. We are not responsible for those sites and cannot control the use of information that you submit once you reach those sites, nor can we control the content of what is offered on those sites or on links from those sites. You should contact such third-party web sites directly to determine their privacy policies.

Use of information from third parties

We may use information about you provided to us by third parties (such as credit reporting agencies or strategic alliances) in order to offer you their services and products, to improve our own services, or to evaluate your eligibility for our services.

This is not a children's website

ExpensAble does not knowingly solicit data from children, and we do not knowingly market to children.

Forums

The ExpensAble web site may make chat rooms, forums, message boards, and/or news groups available to its users. Any information that is disclosed in these areas becomes public information and you should exercise caution when deciding to disclose any personal information.

Changes in these policies and practices

ExpensAble reserves the right to change its Privacy Policy periodically, without providing individual notice, by updating this Privacy Policy notice. This Privacy was last updated on June 23, 2010. You agree that it is your responsibility to monitor such updates. Your continued use of the ExpensAble web site after such revisions have been made or your failure to object in writing to any notice of such change will constitute your full acceptance of such revised privacy policy.

California Residents - Your Privacy Rights

California Civil Code Section 1798.83 permits California residents who provide personal information in obtaining products or services for personal, family or household use to request and obtain from us once a year, free of charge, information about the personal information (if any) we disclosed to third parties for their direct marketing purposes in the preceding calendar year. If applicable, this information would include a list of the categories of personal information that was shared and the names and addresses of all third parties with which we shared information in the immediately preceding calendar year. If you are a California resident and would like to make such a request, please submit your request in writing to the address provided at the end of this Privacy Policy. Please be aware that not all information sharing is

covered by the Section 1798.83 requirements, and only information on covered sharing for California customers will be included in our response.

More information

If you have any questions about this Privacy Policy, please write to:

ExpensAble, Inc.

Attn: Web Support (Privacy Policy Inquiry)

Mail Code 1-3240

19001 Crescent Springs Drive

Kingwood, Texas 77339-3802

Fax: 800-878-6813

Telephone: 877-804-8978

Email address: csr_assistant@administaff.com.